



TRAVEL
INVESTMENT
ADVISORS

Please note: Our Online form is a more secure way of submitting this information. [Found HERE.](#)

MGA Travel - Cash Payment or Travel Credit Authorization Form Gourmet Systems LLC dba Michael Graham & Associates "MGA Travel"

Your completion of this authorization form helps us protect you, our valued customer, from fraud. All information entered on this form will be kept strictly confidential. By submitting this form, your travel advisor is acknowledging that you are known to him/her. By completing this form you are authorizing MGA Travel to store and use this information on your behalf.

Please send completed form to: by mail -10764 Hwy 707 Ste 1, Myrtle Beach, SC 29588, or print, scan & email to office@takethetrip.com or fax 843-215-5554.

Full Name: _____ Your Agents Name: _____

Phone Number: _____ Email Address: _____

Trip Confirmation Number: _____

Description of Authorized Charges (below) You can be as specific or general as you wish in the Description. For example, if you wish to simply authorize us to not require this form to be completed each time you need to make a payment, you can put in the box that you "authorize any travel charges that I confirm by email moving forward."

If only portions of the charges are to be charged to the account, please specify that as well. You can check multiple reasons, such as deposit AND professional fee AND insurance for example.

Description of Authorized Charges: _____

If you don't know the exact total amount to be charged, you can put something such as "Amount Quoted for Deposit + Insurance" or "as needed" for example. For the validity date you can be as specific as today's date, or if you are authorizing for general use, you can put a further out date as you wish, such as 12/31/2022 as an example.

This Payment is for:	Deposit Due	Total Amount of Charges or Payment: _____
	Deposit + Insurance	
	Professional Fees	Authorization valid until (mm/dd/yy): _____
	Pay Balance Due	
	Other:	

TRAVEL CREDIT (FCC, FTC, LOC)

Certificate Amount: _____ Certificate Number: _____

Amount of Credit to Apply: _____ Trip to pay Towards: _____

I acknowledge that I am the account holder listed above, and authorize MGA Travel to charge my account. I, authorize MGA Travel to charge my account (debit/credit card) listed on this document for the travel related charges above. I understand all the terms and conditions of this booking and agree to the terms and conditions provided to me for this travel arrangement, including all cancellation policies. I understand and agree that travel arrangements may be subject to non-refundable cancellation penalties. I agree to carefully read all emailed communication between and myself and note all restrictions that may apply. I further understand that as part of your travel services, you recommend that all travelers purchase some form of travel insurance to help protect their travel investment.

I also certify that the information provided on this form is true and correct. I am authorized to effect charges on the card or account number provided. I agree that in the event of a discrepancy to my credit card or account, I will notify your agency's accounting department within seven (7) business days of receiving the account statement or immediately upon knowledge of such error. As the account card holder, I authorize MGA Travel to charge my account for future purchases that I verbally approve.

E-Check Users Only: I understand that by not using a credit card to make this payment, I am giving up some consumer protections provided to credit card holders.

Account Holders

Signature: _____